AI Prompts for Class 12 English Writing

A Teacher's Safe & Practical Guide (CBSE)

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How to Use This PDF (Read This First)

This guide is meant to support your learning, not replace it. Use AI only after you have thought and written on your own. If a prompt creates a full answer for you, do not submit it.

Golden Rule: If you cannot explain the answer in your own words, do not use it.

Section 1: Safe AI Prompts for Report Writing (Class 12)

What AI Is Allowed to Help With

- Understanding the format of report writing

- Knowing what information goes in which part

- Checking grammar after writing

Safe Prompts You Can Use

> ☒ **Prompt 1 – Format Understanding**
>
> "Explain the CBSE Class 12 report writing format in simple words. Do not write a report."

> ☒ **Prompt 2 – Structure Clarity**
>
> "What details should be included in the introduction and body of a Class 12 report?"

> ☒ **Prompt 3 – Grammar Check (After Writing)**
>
> "Check this report for grammar and punctuation mistakes only. Do not rewrite it."

Section 2: Safe AI Prompts for Letter to the Editor (2025 Format)

What AI Is Allowed to Help With

- Latest CBSE format for letter to the editor

- Tone: formal but clear

- Grammar correction after writing

Safe Prompts You Can Use

> ☒ **Prompt 4 – Format Check**
>
> "What is the correct CBSE Class 12 letter to the editor format as per current guidelines?"

> ☒ **Prompt 5 – Tone Guidance**
>
> "Is the tone of this letter appropriate for a newspaper editor? Suggest improvements without rewriting."

> ☒ **Prompt 6 – Grammar Review**
>
> "Check this letter for grammar mistakes only. Do not change ideas or structure."

Section 3: Prompts Students Should NEVER Use

These prompts lead directly to copying and cause problems in evaluation.

> ☒ **Prompts to Avoid**
>
> ☒ "Write a report on [topic] for Class 12."
> ☒ "Write a letter to the editor on pollution."
> ☒ "Rewrite this answer in better English."
> ☒ "Make this sound professional or advanced."
> **Why?** If you use these, the writing will not sound like you.

Section 4: A Simple Safety Check Before Submission

Before submitting any answer, ask yourself:

☐ Can I explain every line in simple words?

☐ Does this sound like my usual writing?

☐ Did I write the first draft myself?

If the answer to any of these is no, revise the work again.

> ☒ **Teacher's Advice**
>
> **Final Advice from a Teacher**
> AI prompts are tools, not shortcuts. Use them to understand formats, fix mistakes, and improve slowly. Let your thinking do the main work. Marks come and go, but the ability to express your own ideas will stay with you.